



SPECIALIZING IN SKILLED TRADES RECRUITMENT

B & M Interview Tips

Preparation and Confidence :

Research should always be your first step. Gathering background information about the company is a very important element to successful interview preparation. Good preparation always creates confidence.

Punctuality:

Don't be late! If necessary drive to the location the day before so you know to get there. If you will be late, call and inform the interviewer.

Dress Appropriately:

Good grooming and a professional appearance are important. You want the employer to be able to visualize you in the role.

Use a Firm Handshake and Direct Eye Contact:

A weak handshake or lack of eye contact with the interviewer can make you appear ill at ease and possibly less than honest.

Ask Questions:

Make sure that you have a few questions prepared ahead of time. Typically, interviews determine your interest in the position by whether you ask questions.

Be Honest:

Interviewers will always appreciate upfront honesty rather than exaggerations or straight out lies. If you are worried one of your skills is not as strong as another, be truthful. Often employers **hire** for **attitude**, and **train** for **skills**.

Sell Yourself:

Don't be afraid to brag a bit about your accomplishments. Never exaggerate, but mention things that you are particularly proud of. Focus on accomplishments that the employer will consider a value added feature of your already robust list of skills.

Say Thank You:

Aside from saying thank you within the interview, always remember to send a thank you message. Even if you just missed the cut for the job, saying thank you will have your interviewer remember you the next time you apply.